



# Back up Now! User Manual

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Quantitative usage examples for various applications are for illustrative purposes.

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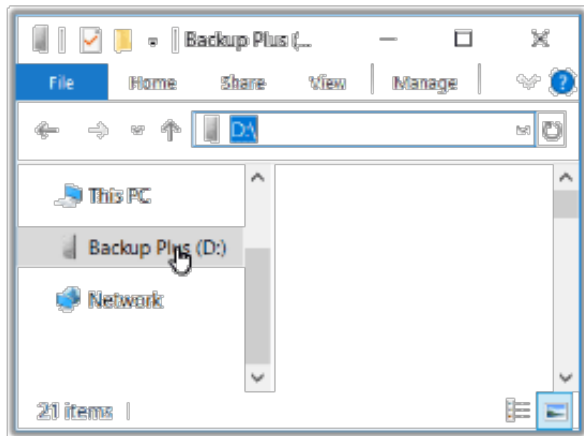
# Back Up Now! (Windows)

Connect your Seagate storage device to your computer and you're ready to back up your important files and folders. The fastest way to back up is to select items on your computer and copy them to your drive by dragging and dropping. If you want to make sure your data is continuously backed up, you can easily create an automated backup plan.

**Simple and fast—  
drag and drop**

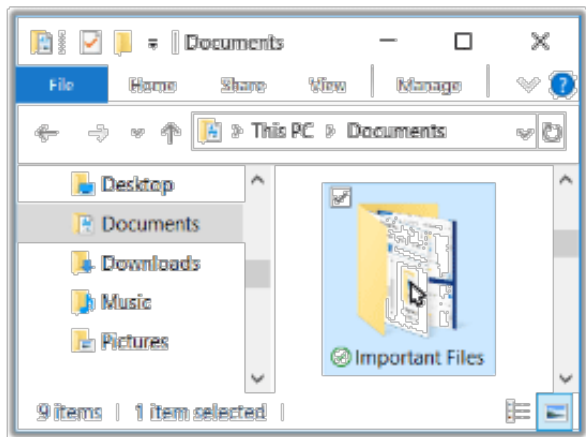


**1** Open a File Explorer window and click on your drive

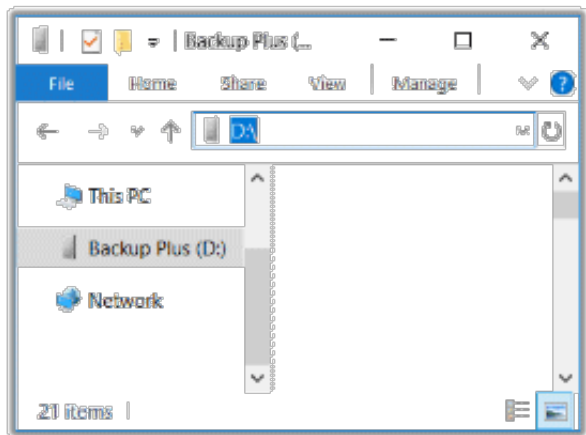
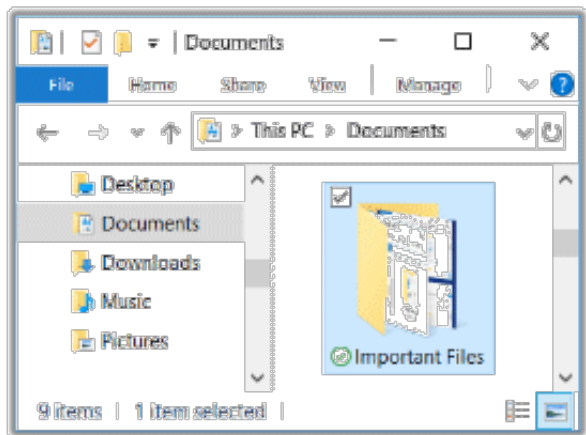


Windows 7—Use Windows Explorer to drag and drop items.

**2** Open another File Explorer window and select folders or files on your computer to back up

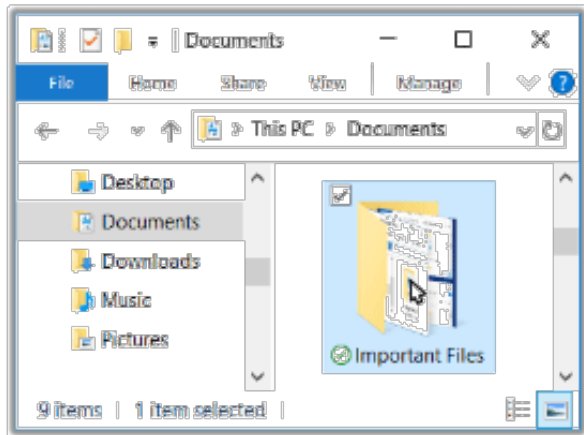


### 3 Drag items to your drive



Want a faster way? Just copy and paste

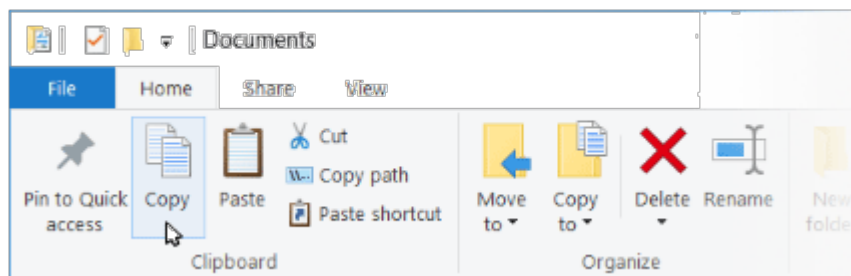
### 1 Open a File Explorer window and select folders or files on your computer to back up



Windows 7—Use Windows Explorer to select items.

2

Click Copy on the Home menu

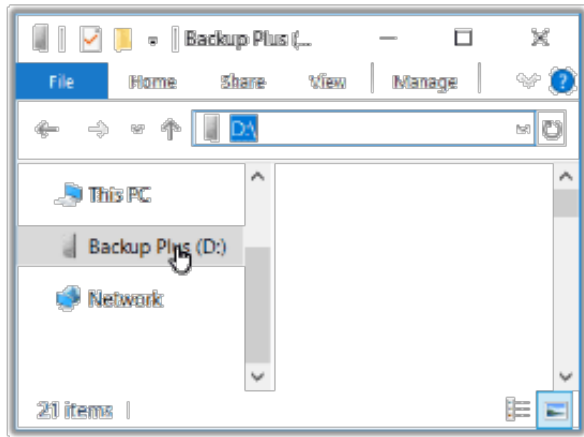


Other ways to copy to the clipboard

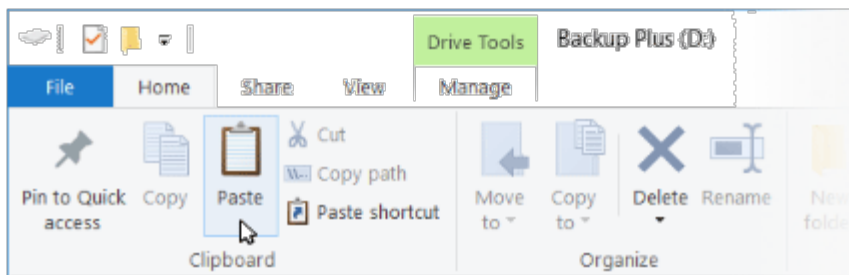
- Hold down the [Ctrl](#) key and press [C](#).
- Right-click on files and select [Copy](#) from the context menu.

3

Click on your drive



## 4 Click Paste on the Home menu



### Other ways to paste files copied to the clipboard

- Hold down the [Ctrl](#) key and press [V](#).
- Right-click on files and select [Paste](#) from the context menu.

**Peace of mind—  
automated backup**



## Set up a backup plan

Windows has backup solutions. For details, choose your version of Windows:

- [Windows 7](#)
- [Windows 8, Windows 8.1](#)
- [Windows 10](#)





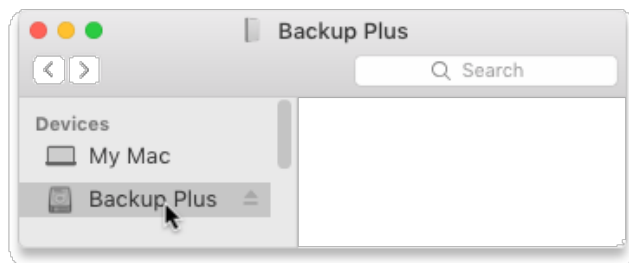
# Back Up Now! (Mac)

Connect your Seagate storage device to your computer and you're ready to back up your important files and folders. The fastest way to back up is to select items on your computer and copy them to your drive by dragging and dropping. If you want to make sure your data is continuously backed up, you can easily create an automated backup plan.

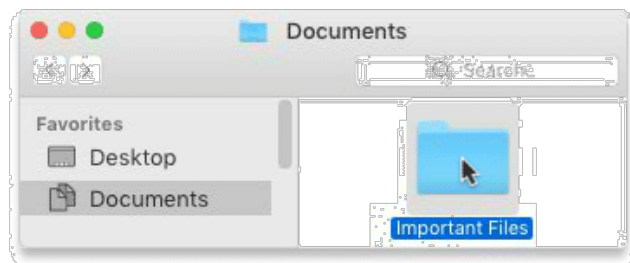
**Simple and fast—  
drag and drop**



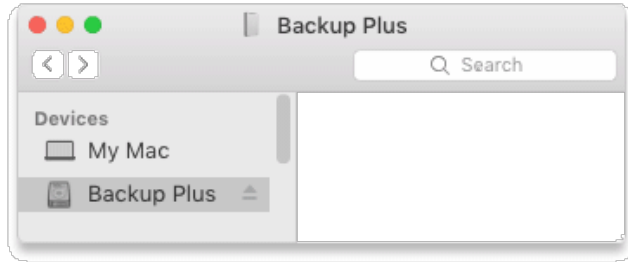
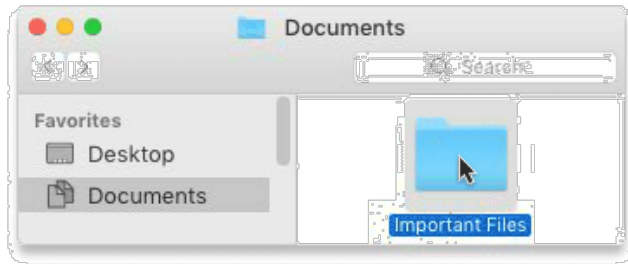
**1** Open a Finder window and click on your drive



**2** Open another Finder window and select folders or files on your computer to back up

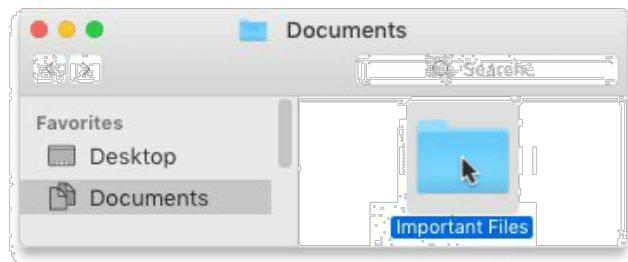


**3** Drag items to your drive

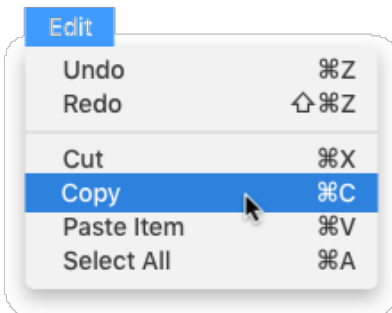


Want a faster way? Just copy and paste

1 Open a Finder window and select folders or files on your computer to back up



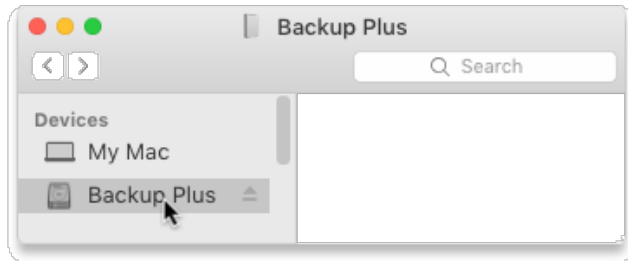
2 Choose Copy from the Edit menu



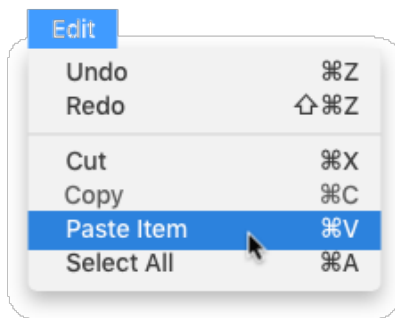
Another way to copy to the clipboard

Hold down the **Command** key (⌘) and press **C**.

### 3 Click on your drive



### 4 Choose Paste Item(s) from the Edit menu



Another way to paste files copied to the clipboard

Hold down the **Command** key (⌘) and press **V**.

**Peace of mind—  
automated backup**



## Set up a Time Machine plan

Time Machine is an automated backup feature built into your Mac. For details, see this [Apple support article](#).