

# Back Up Now! User Manual

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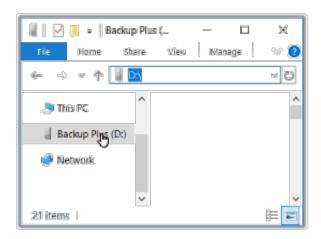
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# Back Up Now! (Windows)

Connect your Seagate storage device to your computer and you're ready to back up your important files and folders. The fastest way to back up is to select items on your computer and copy them to your drive by dragging and dropping. If you want to make sure your data is continuously backed up, you can easily create an automated backup plan.

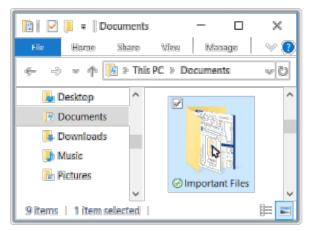


1. Open a File Explorer window and click on your drive.

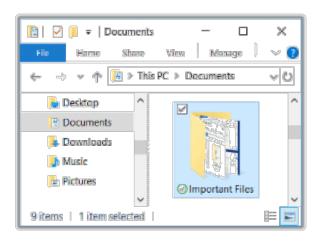


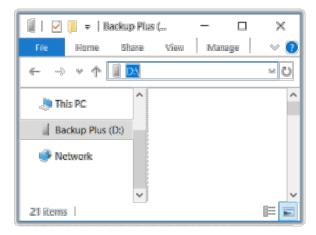
Windows 7—Use Windows Explorer to drag and drop items.

2. Open another File Explorer window and select folders or files on your computer to back up.



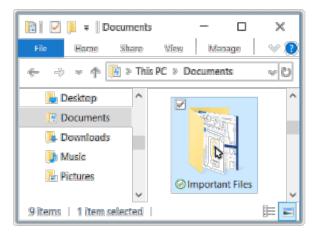
3. Drag items to your drive.





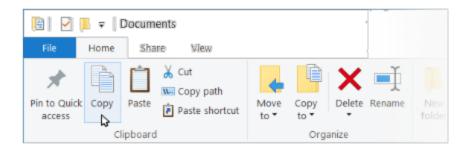
### Want a faster way? Just copy and paste

1. Open a File Explorer window and select folders or files on your computer to back up.



Windows 7—Use Windows Explorer to select items.

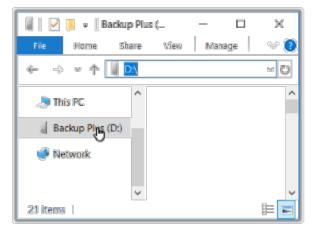
#### 2. Click Copy on the Home menu.



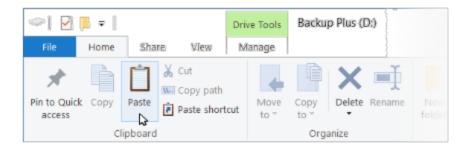
#### Other ways to copy to the clipboard

- Hold down the Ctrl key and pressC.
- Right-click on files and select Copy from the context menu.

#### 3. Click on your drive.



4. Click Paste on the Home menu.



#### Other ways to paste files copied to the clipboard

- Hold down the Ctrl key and press V.
- Right-click on files and select Paste from the context menu.



# Set up a Toolkit backup plan

Toolkit has an easy-to-use backup feature for your PC! For details, see the Toolkit User Manual.

### Windows native backup solutions

Windows also has backup solutions. For details, choose your version of Windows:

• Windows 10

• Windows 11

# Back Up Now! (Mac)

# **Install Paragon Driver for macOS**

The external storage device you purchased is formatted NTFS, the native file format for Windows PCs. Your Mac can read the NTFS format but it can't write to the drive or delete files from it. Thearagon Driver for macOS can give your Mac full read/write access to your Seagate NTFS-formatted drive.

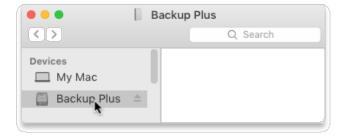
- 1. Click here to download the Paragon Driver for macOS. Be sure to download the correct driver for your current version of macOS.
- 2. Open a Finder window and go to your Downloads folder.
- 3. Double-click on the .dmg file starting with NTFS for Mac.
- 4. Follow the onscreen prompts.

# Start backing up

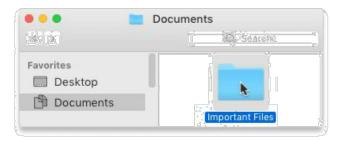
Connect your Seagate storage device to your computer and you're ready to back up your important files and folders. The fastest way to back up is to select items on your computer and copy them to your drive by dragging and dropping. If you want to make sure your data is continuously backed up, you can easily create an automated backup plan.



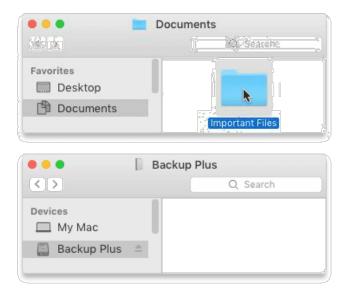
1. Open a Finder window and click on your drive



2. Open another Finder window and select folders or files on your computer to back up

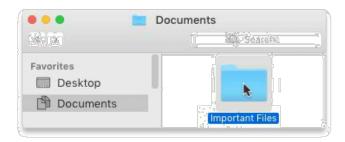


3. Drag items to your drive



### Want a faster way? Just copy and paste

1. Open a Finder window and select folders or files on your computer to back up



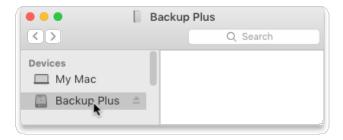
2. Choose Copy from the Edit menu



#### Another way to copy to the clipboard

Hold down the Command key (X) and pressC.

#### 3. Click on your drive



#### 4. Choose Paste Item(s) from the Edit menu



Another way to paste files copied to the clipboard

Hold down the Command key (第) and press V.



# Set up a Time Machine plan

Time Machine is an automated backup feature built into your Mac. For details, see this apple support article.