# Contents

## 1 Introduction

- Features ................................................................. 4
  - Mirror ................................................................. 4
  - Data backup (Windows only) ........................................ 4
- System Requirements .................................................. 4
- Download and Install Toolkit ........................................ 4
- Open Toolkit ............................................................ 4
- Main Menu ............................................................... 5

## 2 Syncing Files Between Mirror Folders on Your Computer and Storage Device ........................................ 7

- Creating a Mirror plan .................................................. 7
- Pausing/resuming a Mirror plan ....................................... 8
- Editing a Mirror plan .................................................... 9
- Deleting a Mirror plan ................................................... 9

## 3 Backing Up Files to Your Storage Device (Windows only) .......................................................... 10

- Quick backup .............................................................. 10
- Create a custom Backup plan .......................................... 10
- Edit a Backup plan ...................................................... 11
- Define your Backup plan ................................................ 11
  - Step 1: Select content ................................................. 11
    - BASIC .................................................................. 11
    - ADVANCED .......................................................... 12
  - Step 2: Select the destination drive ................................ 13
  - Step 3: Schedule backups .......................................... 14
- Pause a Backup plan ..................................................... 15
- Delete a Backup plan ..................................................... 15
- Restore files ............................................................... 15

## 4 Restore lost or damaged files ............................................. 16

- Select content to restore ................................................ 16

## 5 Settings ................................................................ 18

- App Settings .............................................................. 18

## 6 Seagate Secure .......................................................... 19

- Enabling security with Toolkit ......................................... 19
- Unlocking the drive ...................................................... 21
7 Import .............................................................. 29
   Installing Import .......................................................... 29
   Activating and deactivating automated Import .................................. 31
   Frequently Asked Questions .................................................. 31
   • Q: Can I use Import with an external card reader? .......................... 31
   • Q: Does Import delete the content on my memory card after it has finished importing content to my drive? .... 31
8 Seagate Secure Basic ................................................... 32
   Content for this page is in development. ...................................... 32
9 Sync Plus ............................................................... 33
   Content for this page is in development. ...................................... 33
10 Optimize ............................................................... 34
   About file system formats ..................................................... 34
   Toolkit Optimize ............................................................. 34
Introduction

Features

Mirror

Sync files in a folder on your computer with a folder on your storage device. Both folders are named “Mirror” since they will always have the same content. Whenever you add, edit, or delete files in one folder, Toolkit automatically updates the other folder with your changes.

Data backup (Windows only)

Protect the data on your computer by backing them up to your storage device—continuously or on a schedule. Toolkit saves previous backups, allowing you to restore previous versions of files that have been changed or deleted.

System Requirements

Toolkit runs on Windows and Mac computers that meet the following requirements:

- **Windows**
  - Windows® 7 Service Pack 1 or higher
  - 1 GB RAM
- **Mac**
  - macOS® 10.10 or higher

Download and Install Toolkit

Use the Start Here app on your storage drive to quickly download and install Toolkit.

1. Using the File Explorer (Windows) or Finder (Mac), open the volume of your storage device.
2. Double-click on **Start Here**.
3. Follow the onscreen instructions to download and install Toolkit.

If your drive doesn't include the Start Here app, you can download the Toolkit installer at [Seagate Toolkit Support](#).

Open Toolkit
Windows
Open Toolkit using any of the following:
- Double-click the Toolkit icon on your desktop. For easy access, you can add the Toolkit icon to your taskbar.
- Click in the Search Windows bar and type Toolkit, then select the app.
- Click on the Start menu and select Toolkit from the menu.

Mac
Open Toolkit using any of the following:
- Click in the Spotlight bar and type Toolkit, then select the app.
- Using Finder, open your Applications folder and double-click Toolkit.

Main Menu
When you open Toolkit, the Main Menu appears.

1 **Drive**—Click on a device to manage it. You can view its Backup and Mirror plans, eject the drive, or format the drive.

2 **Backup (Windows only)**—Click on the Backup card to manage your Backup plans. Create a Backup plan if none have been created for your device. Pause, edit, restore, or delete a previously created plan.

3 **Restore (Windows only)**—Retrieve files that you have backed up to your storage drive using a Toolkit Backup plan.
4  **Mirror**—Sync the files in the Mirror folder on your computer with a Mirror folder on your storage device.

5  **Settings**—View app settings and find links to legal and privacy information.
Syncing Files Between Mirror Folders on Your Computer and Storage Device

You can set up a Mirror plan to sync the files in a Mirror folder on your computer with a Mirror folder on your storage device. Whenever you add, edit, or delete files in one folder, Toolkit automatically updates the other folder with your changes.

Creating a Mirror plan

1. Open Toolkit.
2. On the Main Menu, click Mirror.
3. Click Set Up New Mirror for the device you want to mirror.
4. Select a location on your computer for the Mirror folder.
5. Click **CREATE**.

Toolkit performs the following actions:

- Adds a Mirror folder to the selected location on your computer.
- Adds a Mirror folder to the specified storage device. The default location is in the Toolkit folder.

Drag files to either Mirror folder to add content. Whenever you add, edit, or delete files in one Mirror folder, Toolkit automatically updates the other Mirror folder with your changes.

---

The Mirror folders must each be named “Mirror” in order to sync. Do not rename the folders.

---

**Pausing/resuming a Mirror plan**

1. Open Toolkit.
2. On the Main Menu, click **Mirror**.
3. Click **PAUSE** on your drive.
To resume the Mirror plan, click **RESUME**.

**Editing a Mirror plan**

1. On the Main Menu, click **Mirror**.
2. Click **EDIT** on your drive.
3. Select a new location for the Mirror folder on your computer.
4. Click **CREATE**.

The new Mirror folder is now synced with the Mirror folder on your storage device.

When Toolkit creates the new Mirror folder, it does not delete the previous folder. The previous folder is no longer synced with your storage device and can be deleted.

**Deleting a Mirror plan**

1. On the Main Menu, click **Mirror**.
2. Click **DELETE** on your drive.
3. Click **OK** to confirm.

Toolkit deletes the Mirror plan but does not remove the Mirror folder on your PC or your storage device. The contents of the folders are also preserved.
Backing Up Files to Your Storage Device (Windows only)

Protect your important files by backing them up from your computer to your storage device. You can quickly back up personal files with just a few clicks, or create a customized plan that lets you choose the content, device, and schedule for incremental backups.

Quick backup

You can quickly back up personal files with just a few clicks. Your personal files include all non-system files on Windows.

1. Open Toolkit.
2. On the Main Menu, click Backup.
3. Click Back Up Now.

Back Up Now is not an available option if you've already created a Backup plan.

Toolkit backs up your personal files and creates a new Backup plan. The plan is set to continuously back up personal files to the storage device whenever files are added to your computer or changed. You can change details of the auto-generated plan—see Edit a Backup plan.

Create a custom Backup plan
A custom Backup plan lets you choose the content, device, and schedule for your backups.

1. Open Toolkit.
2. On the Main Menu, click **Backup**.
3. Click **Custom Backup Plan**.
4. Proceed through the steps in **Define your Backup plan**.

**Edit a Backup plan**

You can change the content, destination, and schedule of your Backup plan.

1. Open Toolkit.
2. On the Main Menu, click **Backup**.
3. Click **EDIT** on your drive.
4. Proceed through the steps in **Define your Backup plan**.

**Define your Backup plan**

Toolkit guides you through the steps needed to define your Backup plan.

**Step 1: Select content**

There are two ways to select the content to include in your backups: **BASIC** and **ADVANCED**.

**BASIC**

1. Click the checkboxes to include non-system files and folders in the following:

   - All files
   - Personal files
   - Documents
   - Music
   - Pictures
   - Videos
   - Windows root drive
   - User folder
   - Documents library
   - Music library
   - Pictures library
   - Videos library
2. When you're finished selecting content, click \textbf{NEXT}.

\textbf{ADVANCED}

1. To select content with greater control, click \textbf{ADVANCED}.
2. Use the sidebar and the content window to manually select files and folders.
You can select (highlight) multiple items using the \texttt{Shift} or \texttt{Ctrl} key on your keyboard.

To select a series of items in a list:

1. Click on the first folder.
2. Hold down the \texttt{Shift} key on your keyboard.
3. Click on the last folder.

To select multiple, non-consecutive items anywhere on the computer:

1. Click on a folder.
2. Hold down the \texttt{Ctrl} key on your keyboard.
3. Continue to click on folders.

3. When you're finished selecting content, click \texttt{NEXT}.

\textbf{Step 2: Select the destination drive}

1. Click the destination hard drive for your backup.

2. Once you've selected a device, click \texttt{NEXT}.
Step 3: Schedule backups

1. Click on a time period to select how often you want to back up your content.

2. Adjust settings for the selected time period:

   Start at 11:00 PM

3. Review the summary of your Backup plan settings:

   Backup Selected Folders to Seagate Backup Plus Drive (D:), Daily

4. Click **START BACKUP**.

Your changes are saved. Toolkit backs up selected folders at the scheduled time when:

- Your PC is on.
- Your storage device is connected to the PC.
- Toolkit is running.
A continuous backup plan saves a file whenever you add or remove content or update a file. While continuous backups provide greater flexibility to restore specific data, it uses more system resources.

Pause a Backup plan

You can pause your scheduled backups.

1. Open Toolkit.
2. On the Main Menu, click **Backup**
3. Click **PAUSE** on your drive.

To resume the Backup plan, return to the Backup screen and click **RESUME**.

Delete a Backup plan

1. Open Toolkit.
2. On the Main Menu, click **Backup**
3. Click the More icon (⋯⋯) on your drive.
4. Click **DELETE**.
5. (optional) If you want to remove all files that have been backed up to the device, select the checkbox next to **Delete all files backed up to the device**.
6. Click **DELETE** to confirm.

Restore files

1. Open Toolkit.
2. On the Main Menu, click **Backup**
3. Click the More icon (⋯⋯) on your drive.
4. Click **RESTORE**.
5. Proceed through the steps in Select content to restore.
Restore lost or damaged files

You can retrieve files that you have backed up to your storage drive through the Toolkit Backup plan.

1. Open Toolkit.
2. On the Main Menu, click Restore.
3. Select the Backup plan you want to restore.

Select content to restore

1. Select the version of the stored content you want to restore.

2. Use the sidebar and the content window to manually select files and folders.
You can select (highlight) multiple items using the **Shift** or **Ctrl** key on your keyboard.

To select a series of items in a list:

1. Click on the first folder.
2. Hold down the **Shift** key on your keyboard.
3. Click on the last folder.

To select multiple, non-consecutive items anywhere on the computer:

1. Click on a folder.
2. Hold down the **Ctrl** key on your keyboard.
3. Continue to click on folders.

3. When you're finished selecting content, click **NEXT**.
4. Select the location on your PC to which you want the content restored. You can click **RESTORE TO ORIGINAL LOCATION**, or you can use the sidebar and the content window to manually select a destination.
5. Click **RESTORE**.
Settings

Click the Settings icon to view Toolkit settings and links to legal and privacy information.

App Settings

Start Toolkit automatically  When enabled, Toolkit opens automatically when the computer is started. Note that Toolkit must be open in order to run scheduled backups.
Seagate Secure

Seagate Secure for Toolkit lets you easily manage security for Seagate and LaCie self-encrypting drives. Use Toolkit to enable security, create a password, and rest easy knowing your data is protected with Seagate Secure 256-bit encryption technology.

Enabling security with Toolkit

Toolkit is required to enable security for self-encrypting drive.

1. Connect the device to your computer.
2. Open Toolkit.
3. On the Main Menu, click on the device.
4. Click **ENABLE SECURITY**.

**macOS 10.13 or later**—A driver needs to be installed. At the prompt, use the Finder to eject the drive, and then disconnect the cable from the computer. Toolkit will prompt you to enable a system extension:

Click **NEXT**. Navigate to your Security & Privacy System Preferences and enable the system extension signed by “Seagate Technologies LLC”.
5. A notice appears informing you that you will create a password that you must remember or keep safe, as it can't be recovered. Click the checkbox to acknowledge the notification, and then click **NEXT**.

6. Enter the 8-character secure code (SID) listed on the insert that was included in your device packaging. Note that the secure code is case-sensitive, meaning that it distinguishes between upper-case and lower-case letters.

7. Click **NEXT**.

   **Incorrect code error?** If you enabled security for the device at some point in the past, the password you created may still be active. If you repeatedly receive an **Incorrect code** error while entering the secure code (SID), try entering the last password you created for the drive.

8. Create a password that you will use to unlock the drive on any computer. In the upper field, enter a password that's easy to remember but difficult to guess. Enter the same password in the lower field to confirm.
9. Click **NEXT**.
10. You've now secured the drive with a password. Click **DONE**.

Note that the password you create is case-sensitive, meaning that it distinguishes between upper-case and lower-case letters.

Unlocking the drive

To access data on the drive, you must enter the password you created with the Toolkit app. You can enter your password using Toolkit or the Unlock Drive app located on the drive.

Entering your password with Toolkit

Each time you connect your drive to a computer installed with Toolkit, you'll be prompted to enter your password.
1. Enter the password you created when you enabled security.

Remember, the password you created is case-sensitive, meaning that it distinguishes between upper-case and lower-case letters.

2. Click **CONTINUE**.

If the prompt doesn't appear automatically when you connect the drive:

1. Open Toolkit.
2. On the Main Menu, click on the device.
3. Click **UNLOCK DRIVE**.

4. Enter your password.
5. Click **CONTINUE**.

**Entering your password with the Unlock Drive app**

If you connect the device to a computer that does not have Toolkit installed, you can enter your password using the Unlock Drive app located on the drive.

1. Using a file manager such as File Explorer or Finder, open the DriveLocked volume.

2. Click on **Unlock Drive for Windows** or **Unlock Drive for Mac**.
macOS 10.13 or later—A driver needs to be installed. At the prompt, use the Finder to eject the drive, and then disconnect the cable from the computer. Toolkit will prompt you to enable a system extension:

Click NEXT. Navigate to your Security & Privacy System Preferences and enable the system extension signed by “Seagate Technologies LLC”.

3. Enter the password you created for the drive.

4. Click OK.

Exceeding the maximum number of failed password attempts

If you reach the maximum number of consecutive failed password attempts, your drive will be temporarily disabled. Disconnect and reconnect your drive, and then retry with the correct password.

Remember, the password you created is case-sensitive, meaning that it distinguishes between upper-case and lower-case letters.
Locking the drive

The drive is locked automatically whenever the drive is ejected or disconnected from your computer. You must enter your password again when you reconnect the drive.

You can also manually lock the drive while it’s connected to a computer.

1. Open Toolkit.
2. On the Main Menu, click on the device.
3. Click **LOCK DRIVE**.
4. Enter your password and click **CONTINUE**.

Remember, the password you created is case-sensitive, meaning that it distinguishes between upper-case and lower-case letters.

Changing your password

Use Toolkit to change your password.

1. Open Toolkit.
2. On the Main Menu, click on the device.
3. Click on the More menu icon and then click **CHANGE PASSWORD**.
4. A notice appears informing you that you will create a password that cannot be recovered. Click **NEXT**.
5. In the upper field, enter your current password.
6. Enter your new password in the middle field, and then enter the same new password in the lower field to confirm. Click **NEXT**.
7. You've now secured the drive with a new password. Click **DONE**.

Disabling security
You can disable security so that a password is no longer needed to unlock the device. It will function as an unsecured drive with no password protection. You can always re-enable security again at a later date using the password you created.

1. Open Toolkit.
2. On the Main Menu, click on the device.
3. Click on the More menu icon and then click **DISABLE SECURITY**.

![LaCie Rugged Secure 2 TB](image)

4. A notification appears informing you that you will disable security. Enter your password to confirm, and then click **CONTINUE**.

### Re-enabling security

If you disabled security at some point, you can re-enable it using the password you created.

1. Open Toolkit.
2. On the Main Menu, click **ENABLE SECURITY**.

![LaCie Rugged Secure 2 TB](image)

3. Enter the password you created when you first enabled security.

> Remember, the password you created is case-sensitive, meaning that it distinguishes between upper-case and lower-case letters.

4. Click **CONTINUE**.
Crypto-erasing the drive

A crypto-erase securely deletes all data on the drive—it can never be recovered—while keeping your security settings in place. Your password remains the same.

1. Open Toolkit.
2. On the Main Menu, click on the device.
3. Click on the More menu icon and then click **CRYPTO ERASE**.

![LaCie Rugged Secure 2 TB](image)

4. A notification appears informing you that you will erase all the data on the drive but maintain your security settings. Click **ERASE**.
5. A dialog box appears. Enter your password to confirm, and then click **CONTINUE**.

Your system prompts you to allow Toolkit to make this change. Enter the system password for your computer to confirm the crypto-erase.

If you are logged in to your computer as an admin user, confirm that you want to allow Toolkit to make this change. If you are logged in as a standard user, enter the system password for your computer to confirm the crypto-erase.

Resetting the drive to factory settings

A factory reset deletes all data on the drive and removes all security settings, including your password. The drive reverts to its original factory settings.

1. Open Toolkit.
2. On the Main Menu, click on the device.
3. Click on the More menu icon and then click **FACTORY RESET**.
4. A notification appears informing you that you will erase all the data on the drive and remove your security settings. Click **RESET**.

5. You're prompted to enter your PSID. This is the 32-character reset code listed on the insert that was included in your device packaging. Enter the 32-character PSID. (Toolkit will automatically change lower-case letters to upper-case.)

6. Click **CONTINUE**.

If you no longer have the insert, you can find the PSID on a sticker located under the protective bumper encasing the hard drive.

Your system prompts you to allow Toolkit to make this change. Enter the system password for your computer to confirm the factory reset.
If you are logged in to your computer as an admin user, confirm that you want to allow Toolkit to make this change. If you are logged in as a standard user, enter the system password for your computer to confirm the factory reset.
Import

Toolkit's Import feature lets you quickly import files from Secure Digital (SD) and microSD memory cards to compatible Seagate and LaCie storage solutions with integrated card readers. Simply insert a memory card and Toolkit automatically copies your files to your device—no need to open folders and drag files.

<table>
<thead>
<tr>
<th>Supported devices</th>
<th>Product</th>
<th>Documentation</th>
</tr>
</thead>
<tbody>
<tr>
<td>LaCie Rugged RAID Pro</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Seagate DJI Fly Drive</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Installing Import

Toolkit is required to use Import. If you haven't already installed Toolkit on your computer, download and install it now. Your computer must be connected to the internet to install Import.

To install Import:

1. Connect your supported Seagate or LaCie device to your computer. Make certain to follow the instructions in your device’s user manual.
2. Open Toolkit.
3. Toolkit automatically detects the supported device and adds Import to Toolkit.
4. Insert an SD or microSD memory card containing files into your device’s card reader. Toolkit asks you whether you want to automatically import the content of inserted cards to your storage drive.

5. Click Import to confirm that you want Toolkit to automatically copy content from a memory card to your
drive whenever Toolkit detects that a card has been inserted. If you prefer to activate Import at a later time, click Skip.

When Import is activated, Toolkit will automatically copy content from the memory card to your device’s storage.

![Import Complete](image)

When Import is activated, Toolkit initiates an automated import whenever it detects that a card has been inserted in the device, regardless of whether the files are duplicates of content in a previous import folder. For example, it’s possible to create import folders containing duplicate files if you:

- Eject the memory card, remove the card from the device, and then reinsert the card.
- Eject the drive and then reconnect the device while the memory card is still inserted.
- Restart your computer while the device is connected and the memory card is inserted.
- Quit Toolkit and restart the app while the device is connected and the memory card is inserted.
Activating and deactivating automated Import

To activate or deactivate the automated Import:

1. Open Toolkit.
2. Click on the More icon and select Settings.
3. Click on the Import switch.

Frequently Asked Questions

Q: Does Import delete the content on my memory card after it has finished importing content to my drive?

A: No. Files are not removed from the memory card while importing.

Q: Can I use Import with an external card reader?

A: No. Import is designed for use with select Seagate and LaCie devices featuring integrated card readers. See Supported devices above.
Seagate Secure Basic

Content for this page is in development.
Sync Plus

Content for this page is in development.
Many Seagate and LaCie drives are preformatted exFAT for compatibility with both Mac and Windows computers. If you use the drive with only one type of computer, you can optimize file copy performance by formatting the drive in the native file system for your operating system—NTFS for Windows or HFS+ for Macs. There are two ways you can optimize performance:

- **Toolkit Optimize**
  - Format your drive for optimal performance with just a few simple clicks.

- **Manual formatting**
  - Use Disk Management (Windows) or Disk Utility (Mac) to format your drive in non-native formats.

### About file system formats

**NTFS**—The native file system for Windows. macOS can read NTFS volumes but cannot natively write to them.

**Mac OS Extended (HFS+)**—The native hard drive file system for macOS. Windows cannot natively read or write to HFS+ (journaled) volumes. This is the best format if you intend to use your drive with Time Machine.

**exFAT**—Compatible with Mac and Windows. exFAT is not a journaled file system which means it can be more susceptible to data corruption when errors occur or the drive is not disconnected properly from the computer.

### Toolkit Optimize

Use Toolkit Optimize to format your drive for optimal performance with your operating system's native file format—NTFS for Windows or HFS+ for macOS. File transfer rates can be significantly better with the native format.

Formatting erases everything on the storage device. It's highly recommended that you **back up all data** on your storage device before performing the steps below. Seagate and LaCie are not responsible for any data lost due to formatting, partitioning, or using a storage device.

1. Connect your drive to your computer.
2. Open Toolkit.
3. On the Main Menu, click on the drive.
4. Click on the More menu icon for the volume you want to optimize. There are two options:

   **Optimize**— Let Toolkit choose the optimal format for your computer system and configure the volume for you with just a few clicks.

   **Format**— Opens the disk management utility for your operating system, which you can use to manually format your drive. Use this option if you want to format the drive in non-native formats.

5. Click **Optimize**.
6. A notice appears asking you to confirm the format operation. Click **Format**.